

Enriched Dining Solutions

Space Design Request Form



For office use only

Date Received:

Job Number:

Your Name:

Phone #:

Date:

SICO® Sales Rep:

Who to Contact with Questions - Name:

Email:

Project Details

Facility Name:

Facility City:

Facility State:

Customer's Primary Goal or Problem to Solve:

Space or Room (#) You Want SICO® Products In:

Grade Levels to be Served:

Number of Seats Currently:

Number of Seats Needed:

Number of ADA Seats Needed:

Budget Range:	0-20k	21-75k	76k+
---------------	-------	--------	------

Additional Comments or Instructions:





This form must be filled out in its entirety. If you do not comply this project request form will be denied and will not be entered into the Interior Design Schedule. This information is critical to maintain a properly designed, approved and built project.

Materials Needed

Logo

Does the facility want to use their logo? YES NO
If YES, please supply the designer with a Hi-Res JPEG of the logo.



For files that are larger than 7mb in total please use alternate sending resources. (ie: Dropbox, WeTransfer, Google Drive)

Designer Select

Color Scheme Requested

Does the facility want to use a specific color scheme? YES NO
If YES, please supply the designer with all color specifications.

Layout Reference Materials

Are there photos of the space available? YES NO
If YES, please supply the designer with all photos.

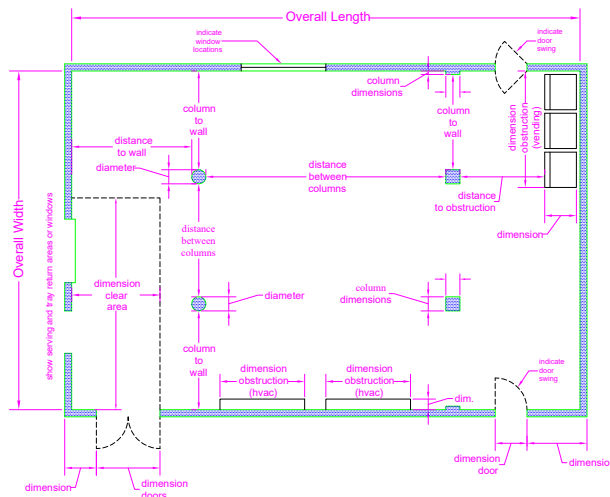
Check all that apply:
(at least one)

CAD (.dwg) File Attached
(Preferred; Required for 3D Layouts)

Revit Project (.RVT) File Attached

Fully Dimensioned Plan
(see example: right)

Including overall dimensions, serving area, traffic flow, vending & serving equipment, columns and any other obstructions. Must have overall length & width of room.



Enriched Dining Solutions Product Selections

Stationary Table Tops & Bases

Does the client need table tops & bases? YES NO

Designer Select

Top Shape:	Round	Square	Rectangle
Armor-Edge®	Acrylic Edge	2" Plywood Edge	
Spider Bases (X-Style Base)	Circle Bases	30" Tall	42" Tall



Mobile Folding Tables

Does the client need folding tables? YES NO

Designer Select

Top Shape: Round Oval Rectangle Octagon Boat Other

Top Height: Seated Height Bistro Height 27" 29" 30" 32"

Attached Seating: Stools Benches None

Ex.

Product	Name	Size/Shape	# of Units	Options	Additional Comments
Tables	Graduate	60" Oval	12	Comfort Stool / Acc. Guard	Easy access to storage

Chairs / Stools

Does the client need chairs or stools? YES NO

Designer Select

Seated Height (*Chair*) Bistro Height (*Chair*) Stools (*Backless*)

Booths

Does the client need booths? YES NO

Designer Select

Size: 40" (102cm) 48" (122cm) 60" (152cm) Mankato Radius

Seat/Back Type: Fiberglass-Gel Coat Fiberglass- Polystone Upholstery

Mobile

Community Tables

Does the client need community tables? YES NO

Designer Select

Size: 6-Person 8-Person

Height: Seated Height Bistro Height

Data Ports Casters



Soft Seating

Does the client need soft seating? YES NO
Designer Select

Arm Chair Armless Chair Drum Stool

Trash Receptacles

Does the client need trash receptacles? YES NO
Designer Select

Single Double Tray Shelf

Condiment Counters

Does the client need condiment counter? YES NO

Queue Lines

Does the client need queue lines? YES NO

Wall Graphics Packages

Does the client need graphics packages? YES NO
Designer Select Standard Design Custom Design with Upcharge

Would you like to schedule an Interior Designer consultation
after this job has been scheduled? YES NO



PLEASE SEND TO: spacedesign@sicoinc.com

**For files that are larger than 7mb in total please use alternate
sending resources. (ie: Dropbox, WeTransfer, Google Drive)
Jobs are not scheduled through personal email boxes.
Layouts may take up to **10 business days**.**

